



MASSACHUSETTS INSTITUTE OF TECHNOLOGY

OUTSIDE PROFESSIONAL ACTIVITIES

[Help] ?

Name: Peter Brown Department: 10002233 - Department name	Phone: 617-333-4444 Email: peterbbrown@mit.edu
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FACULTY OUTSIDE PROFESSIONAL ACTIVITIES June 2022 - May 2023 Status: In Progress Sync COI Entities OPA Home

MIT's Policy on faculty outside professional activities includes the following general guidelines:
Full-time members of the faculty may devote an average of about one day per week to outside professional activities during the academic year (which comprises 39 weeks) and when receiving compensation during the summer.

FACULTY DATA RECORDS

The checked boxes indicate from Institute records if you were on sabbatical/leave during the current reporting period.

- Fall Term Sabbatical / Leave
- Spring Term Sabbatical / Leave

If, during your leave, you were in residence and/or had an appointment or affiliation at another institution (academic or otherwise), please provide the following:

Name of institution	Location of the institution	Time period at institution

If your leave was unpaid by MIT, were you compensated by the other institution?

- Yes
- No

- **Do not report** the number of days spent at another institution during your leave in the "Compensated and Uncompensated Activities" section.
- **Do report** outside professional activities that were separate from your activities at the other institution.

The checked boxes indicate from Institute records if you received summer compensation through MIT during the current reporting period.

- Yes
- No

Months of summer compensation paid by MIT months

COMPENSATED & UNCOMPENSATED ACTIVITIES

List all compensated outside professional activities, both domestic and international; and all uncompensated outside professional activities (i.e., requiring substantial time commitment with no or nominal compensation), both domestic and international.

Examples of compensated outside professional activities:

- * Consulting or research for a company, university or other entity, including service as an expert witness
- * Part-time employment or appointment at a company, university, government agency or other entity (including while on leave from MIT)
- * Membership on a corporate, technical, scientific or advisory board
- * Speaking at corporate or other conferences or seminars, including speaking at academic conferences or seminars for other universities in connection with the receipt of an honorarium, monetary prize or other compensation.
- * Providing commissioned papers, reports, or editing services
- * Teaching/lecturing outside MIT, at universities or companies, in degree or non-degree programs
- * Participating in a talent or other academic recruitment program for a company, university, government or other entity, including in exchange for support in the form of research funding, lab facilities or research staff, or in connection with the receipt of an honorarium, monetary prize or other compensation
- * Teaching in MIT's executive, professional, international or other special or summer programs

Do not include the amount of compensation.

Examples of uncompensated outside professional activities:

- * Appointment at a company, university, government agency or other entity (including while on leave from MIT)
- * Service to professional societies or outside educational Institutions
- * Service on government or industry review boards or panels, or special commissions or committees
- * Teaching in MIT's executive, professional, international or other special or summer programs

Do not include uncompensated incidental or outside academic activities that are part of your normal MIT duties, such as reviewing publications, attending conferences, or making research presentations or lecturing at other universities.

For additional guidance on international activities please see the FAQs on the VPR [website](#), including information on external academic appointments and [other outside activities](#).

Check the box "Located Outside the U.S." for all activities (compensated or uncompensated) that take place with, or under the sponsorship of, a non-U.S. entity of any type (university, company, government or other agency), either in person or remotely, and enter the country where the company/entity is based.

** Denotes entities you have sync'd from the COI module.

Company/Entity	Located Outside the U.S.	Nature of Work/Relationship	Compensated or Uncompensated	# of Days per Year	
				Summer 6/1 - 8/31	Academic 9/1 - 5/31
	<input type="checkbox"/>		Compensated ▾	0.0	0.0
TOTAL				0.00	0.00

Delete

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OUTSIDE FINANCIAL INTERESTS AND RELATIONSHIPS

For the current reporting period, list any company or other entity, both domestic and international, that has a relationship with your MIT activities in any way and from which you, or any member of your immediate family, received any payments (including honoraria or royalties) for employment, consulting, board membership, or other relationship, or in which you have an ownership or equity interest.

Examples of **relationships to MIT activities that an outside entity could have:**

- * The company/entity sponsors research or teaching activities at MIT in which you are directly involved
- * The company/entity has made gifts to MIT which are under your control or directly benefit your MIT research or teaching activities
- * The company/entity has products or research interests that could benefit significantly from your research activities at MIT
- * The company/entity licenses MIT intellectual property in which you have an interest as an inventor
- * The company/entity sells materials or services to MIT that are used in your MIT research or teaching

Check the box "Located Outside the U.S." for any company or entity listed in this section that is based outside the U.S. or under non-U.S. ownership, and enter the country where the company/entity is based.

Company/Entity	Located Outside the U.S.	Relationship	Your Relationship with Company/Entity	Company's/Entity's Relationship with MIT
	<input type="checkbox"/>	Self		

Delete

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INVOLVEMENT OF STUDENTS OR SUBORDINATE EMPLOYEES

List the names of any MIT students or subordinate employees (paid or unpaid) who have been involved in any of your outside professional activities, including companies with which you have a consulting, board membership, ownership or other relationship, and describe the nature of their work, the amount of time involved, and your relationship with each student (e.g., thesis supervisor, supervisor of the student as an RA or TA, etc.) or subordinate (e.g., post-doc, support staff, etc.)

Student / Subordinate	Name	Describe the type of Work	Company	Relationship with student/subordinate	# of Days
Student					0.0

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USE OF INSTITUTE RESOURCES

MIT resources (facilities, equipment, funds) should be used only for Institute purposes, except when other purposes have been given prior approval by an appropriate MIT senior officer.

During the current reporting period, if you, or any members of your group (students, staff, visitors) made use, other than purely incidental use, of MIT resources in connection with any of your outside professional activities, select Add and describe for each company or entity.

Company/Entity	Please describe the user of MIT resources

Add

POTENTIAL CONFLICT OF INTEREST OR COMMITMENT

It is the policy of the institute that its faculty have the obligation to avoid financial or other conflicts of interest and to ensure that their activities and interests do not conflict with their obligations to the Institute or its welfare. In view of the Institute's policy on conflict of interest and commitment, do any of the activities or relationships described in this report have the potential for, or the appearance of, a conflict of interest or commitment?

- Yes
 No

If yes, please explain the conflict and indicate whether you have discussed with your department head how it would be managed

CERTIFICATION

I agree to abide by MIT's policies on Full-time Service, Conflict of Interest and Outside Professional Activities (as stated in MIT Policies and Procedures sections 4.3, 4.4, 4.5).

[Full-time Service policy](#)

[Conflict of Interest policy](#)

[Outside Professional Activities policy](#)

I supply this information for confidential review by my department head and other officials designated by MIT's administration.

I understand that this information may not be released by MIT except for limited purposes required by law, regulation or contract.

I agree to discuss with my department head any situations that raise concerns about potential conflicts of interest or commitment before engaging in such activity.

By clicking the Certify & Submit button, I certify that the information I have provided on this form is complete and correct to the best of my knowledge.

Save

Certify & Submit